

Checklist for Work Permit

Name:		Ppt number: Group no. if relevant:		
		Yes?	No?	If not, why not?
1.	Application Form (Photos Stapled to Top Left Corner)			
2.	Correct fee?			
3.	Current Passport and Any Previous Passport (If Applicable)			
4.	Bank Draft (Attached to Front of Application)			
5.	Visitor Questionnaire			
6.	2 copies of Passport Bio-Data Page			
7.	Family Card/ Birth Certificate/Marriage Certificate			
8.	Labour Market Opinion from Service Canada (If Applicable)			
9.	Contract/Letter of Offer from Canadian Employer			
10.	Proof Of Past Employment and/or education to Demonstrate that the Applicant Meets The Job Requirements			
11.	CAQ (If Applicable)			
12.	VFS Consent Letter			
13.				

VFS official to tick as appropriate:

1. The applicant has confirmed that s/he has no other documents to submit
2. The applicant has submitted the supporting documents above. I have advised him / her that failure to submit all necessary documents may result in the application being refused, but s/he has chosen to proceed with the application.
3. Applicant in Person/ Representative/ Travel Agent _____
4. Passport Submitted

Name of VFS official:
Applicant to Tick:

Signature:

Date:

I understand that submitting all required documents does not guarantee that my application will be approved.

Applicant's Name:

Signature:

Date: